



# ALABAMA LEAGUE OF MUNICIPALITIES

P.O. Box 1270 • 535 ADAMS AVENUE • MONTGOMERY, AL 36102

334-262-2566 • FAX 334-263-0200

WWW.ALALM.ORG


**KEN SMITH**  
Executive Director

**COUNCILMEMBER THOMAS MOORE, DEMOPOLIS**  
President

September 30, 2011

## MEMORANDUM

**TO:** All Municipal Officials and Clerks

**FROM:** Ken Smith   
Executive Director

**SUBJECT:** Hotel Reservations for the 2012 Annual Convention

The 2012 Annual Convention will be held May 19 – 22, in Birmingham. We have room blocks reserved at each of the hotels listed on the enclosed list.

You may make your reservation by calling the hotel of your choice. Rooms will be assigned on first-come, first-serve basis.

**The hotel blocks will be opened Wednesday, October 12, 2011, at 9:00 a.m. CST.**

**DO NOT MAKE YOUR RESERVATIONS BEFORE THIS DATE.  
If you make reservations before then, you will not be in the ALM room block,  
nor will you receive the discounted Convention Room Rates.**

Our 2012 Convention will have a similar format as last year. We have enclosed a tentative "Quick Guide Convention Schedule" to help you make your plans. Please make your hotel reservations according to what meetings you would like to participate in on Saturday and the closing *Ask Your Attorney Panel* session on Tuesday.

If you have any questions, please call us at League Headquarters.

tl



# 2012 Convention Quick Guide

MAY 19-22, 2012  
BJCC • BIRMINGHAM

Convention program will provide complete listing of meeting rooms and locations.

## Saturday, May 19

10:00 a.m. – 5:00 p.m. Registration – BJCC  
11:00 a.m. Resolutions Committee Meeting  
1:00 p.m. AMIC Annual Meeting  
3:00 p.m. – 5:00 p.m. **Opening Session**  
2012 Quality of Life Awards Presentations  
City of Birmingham Welcome Party  
6:00 p.m.

---

## Sunday, May 20

7:30 a.m. 2012 Annual Municipal Golf Tournament  
10:00 a.m. Prayer Service  
1:00 p.m. – 5:00 p.m. Registration – BJCC  
1:30 p.m. – 4:00 p.m. Round Table Discussions (by population)  
4:30 p.m. – 6:00 p.m. ABC-LEO Reception  
5:30 p.m. – 7:00 p.m. Exhibitors Showcase and Reception

---

## Monday, May 21

8:00 a.m. – 5:00 p.m. Registration – BJCC  
8:30 a.m. – 9:30 a.m. Clerks Breakfast and Business Meeting  
9:30 a.m. – 5:00 p.m. Clerks Meeting  
8:30 a.m. – 5:00 p.m. Alabama Association of Public Personnel Administrators  
9:30 a.m. Spouses Breakfast  
9:00 a.m. – 10:30 a.m. **General Session**  
10:30 a.m. – 4:00 p.m. Exhibits Open  
10:30 a.m. – 11:00 a.m. Coffee Break in the Expo Hall  
11:00 a.m. – Noon Concurrent Sessions  
12:15 p.m. – 1:45 p.m. **Luncheon**  
1:45 p.m. – 2:15 p.m. **Dessert in the Expo Hall** *Door prize winners will be posted in the Expo Hall at this time.*  
2:30 p.m. – 3:30 p.m. Concurrent Sessions  
3:30 p.m. – 3:45 p.m. Break  
3:45 p.m. – 5:15 p.m. **Annual Business Meeting**  
6:00 p.m. Reception  
7:15 p.m. **President's Banquet**

---

## Tuesday, May 22

8:00 a.m. – Noon Registration – BJCC  
8:30 a.m. – 10:00 a.m. **General Session**  
10:00 a.m. – 10:30 a.m. Coffee Break  
10:30 a.m. – Noon Ask Your Attorney Panel  
Noon Adjourn

Meetings and/or events subject to change.

**2012 ALM ANNUAL CONVENTION**  
**MAY 19 – 22, 2012                      BIRMINGHAM, ALABAMA**

Please read the complete information for each of the following hotels.

**ROOM BLOCKS OPEN ON OCTOBER 12, 2011 AT 9 A.M. CST**

The following hotels are holding a block of rooms for the **2012 ALM Annual Convention**:

**Sheraton Birmingham Hotel;**

2101 Richard Arrington, Jr., Boulevard, North                      1-800-325-3535  
Stargroups Website: <http://www.starwoodmeeting.com/Book/ALALEAGUEOFMUNICIPALITIES>

**Rates:**            \$135.00 - \$175.00 per night      **Check-in:** 3:00 p.m.      **Check-out:** 12:00 p.m.

- Connected by walkway to the Birmingham Jefferson Convention Complex where most meetings will be held.
- There **WILL** be a name required for each room reserved.
- There will be a one night's **NON-REFUNDABLE DEPOSIT REQUIRED** and must be secured with a major credit card. Reservations will be lost if the credit card that is used to guarantee the reservation is declined or invalid when the hotel takes the non-refundable deposit.
- There will be a meeting room available to check your luggage for you to check out on Tuesday morning before the meetings. Ballroom 1 has been assigned but subject to change. Please check on-site for the room name.
- Internet is \$8.95 (regular connection); \$14.95 (Super Hi Speed connection) per day.
- Parking Information: \$12.00 nightly (unlimited privileges); \$8.00 daily

**- OR -**

**The Tutwiler – Hampton Inn and Suites**

2021 Park Place    1-205-322-2100

**Rate:**            \$129 per night                      **Check-in:** 3:00 p.m.      **Check-out:** 11:00 p.m.

- There **WILL** be a name required for each room reserved.
- There will be a one night's refundable deposit **REQUIRED** and must be secured with a major credit card. **The deposit is non-refundable if cancelled on or after April 13, 2012.**
- There is adequate space at the front desk and valet departments to check your luggage so that you can check out on Tuesday morning before the meetings.
- Complimentary Internet
- Complimentary Hot Breakfast
- Valet Parking \$12.00 + tax daily

**DO NOT MAKE YOUR RESERVATIONS BEFORE OCTOBER 12, 2011  
AT 9 A.M. CST.**

**You will need to identify with the hotels that you are attending the Annual  
Convention of the Alabama League of Municipalities.**

If you make reservations before then, you will not be in the ALM room block,  
nor will you receive the discounted Convention Room Rates.