

AGENDA

Wednesday, February 1

- 8:15 Welcome to new clerks / Housekeeping
Leonard Smith, Program Manager, College of Continuing Studies
- 8:20 Open Meetings Act
Tracy Roberts, Alabama League of Municipalities
- 10:15 Break
- 10:30 “Elections, Voters Lists, and Pitfalls”
Not Ready for Prime Time Players
- 11:00 Drafting Ordinances & Resolutions
Lori Lein, Alabama League of Municipalities
- 12:00 Lunch – On Your Own
- 1:30 Dealing with Boards & Committees
Lori Lein, Alabama League of Municipalities
- 2:00 Purchasing / Bid Law Part 1
Ken Smith, Alabama League of Municipalities
- 3:00 Break
- 3:15 Ask Your Attorney
Lori Lein, Ken Smith, Brenda Smith, and Tracy Roberts, Alabama League of Municipalities
- 4:45 Adjourn

Thursday, February 2

- 8:15 Licensing & Taxation Update
Jarrod Simmons, City of Anniston Assistant Finance Director
- 10:00 Break
- 10:15 Purchasing / Bid Law Part 2
Ken Smith, Alabama League of Municipalities
- 12:00 Lunch – On Your Own
- 1:30 Absentee & Provisional Balloting
Brenda Smith, Alabama League of Municipalities
- 3:30 Break
- 3:15 Absentee & Provisional Balloting (cont)
Brenda Smith, Alabama League of Municipalities

Friday, February 3

- 8:15 E-Verify
Tommy Eden, Capell & Howard, P.C.
- 9:15 Humorist and Motivational Speaker
Ed Conyers
- 10:00 Break
- 10:15 Public Works and Contractor Projects
J. Lister Hubbard, Capell & Howard, P.C.
- 12:00 Adjourn