

Certified Municipal Officials Program

Basic Program Core Curriculum

A total of 40 credit hours of training are needed for graduation. Officials must complete a core curriculum of ten (10) hours; two (2) hours of required topics and eight (8) hours of elective topics from an approved list and an additional 30 hours of approved training to complete the program.

Required

General Powers of Municipalities	1 credit hour
Duties of Mayor and Council	1 credit hour

Elective

Eight (8) credit hours are required. Course credit is approved only once in the core curriculum requirement.

Legislative Advocacy	2 credit hours
	<small>Offered Annually in Montgomery</small>
Alabama Ethic Law (League or Ethics Commission)	1 credit hour
Annexation and De-annexation of Municipal Property	.5 credit hour
Authority to Expend Municipal Funds	1 credit hour
Basic Parliamentary Procedure	1 credit hour
Conflicting Offices and Interests	1 credit hour
Council Meeting Procedure	1 credit hour
License Schedule Ordinance	1 credit hour
Municipal Liability	1 credit hour
Municipal Sales Tax in Alabama	1 credit hour
Public Records	.5 credit hour
Public Works Bidding	1 credit hour
Sources of Revenue for Alabama Cities and Towns	1 credit hour
The Competitive Bid Law	1 credit hour
The Municipal Budget and Auditing Processes	.5 credit hour
The Open Meetings Act	1 credit hour
Working with Municipal Boards	.5 credit hour
Zoning in Alabama	1 credit hour